

VOLUNTEER CODE OF CONDUCT

(This document defines the district’s expectations for all school volunteers.)

As a volunteer, I agree to abide by the following code of volunteer conduct:

1. Immediately upon arrival, I will sign in at the main office or the designated sign-in station.
2. I will wear the volunteer identification or visitor tag.
3. I will use only adult bathroom facilities.
4. I agree to never be alone with individual students who are not under the supervision of teachers or school authorities; unless I am a level 2 approved volunteer.
5. I will not contact students outside of school hour
6. I agree not to exchange telephone numbers, home addresses, e-mail addresses or any other home directory information with students for any purpose
7. I will maintain confidentiality outside of school and will share with teachers and/or school administrators any concerns that I may have related to student welfare and/or safety.
8. I will not disclose, use, or disseminate student photographs or personal information about students, self, or others.
9. I agree to follow the district procedure for screening of volunteers.
10. I agree to notify the school principal if I am arrested for a misdemeanor or felony sex, drug or weapon related offense.
11. I agree only to do what is in the best personal and educational interest of every child with whom I come into contact.
12. I agree to follow the Volunteer Code of Conduct at all times or cease volunteering immediately.